



### Overview Secretariat Activities 2008

Advocacy and Outreach		
Activity	Status	Person in charge
Facilitate Advocacy plan	ongoing	CL/SB
Communications Strategy (interviews, articles, policy messages)	ongoing	CL/SB
Event management/ Platform participation international events	ongoing	AH/SB
Support for chairs to approach key stakeholders	ongoing	SB
Platform support to WDR 2008 operationalisation	ongoing	SB
CSOs initiative	ongoing	CL

Shared Learning and Innovation		
Activity	Status	Person in charge
Joint policy briefs	in progress	CL
Refinement of the Platform website	ongoing	CL
Dissemination of lessons-learned of the studies and in-country activities at regional workshops	not started yet	CL
Platform studies (PRSPs, indicator)	ongoing	CL
Video learning events among partner countries	ongoing	CL

Aid Effectiveness		
Activity	Status	Person in charge
Refine principles against PD-indicators	in progress	SB
"Harvesting experiences"	in progress	CL/SB
Enhanced donor coordination Africa (see separate document)	ongoing	YZ
Cambodia phase out	in progress	SB/DG
Country requests for support towards greater H&A	ongoing	SB/DG

Governance and Management		
Activity / Person	Status	Person in charge
Board Meeting	in progress	SB
SC video conferences	ongoing	SB/AH
General assembly	not started yet	SB/AH
Membership development	ongoing	SB
Progress report 2007	in progress	SB/AH
Independent Evaluation	in progress	SB
Member contracts and contributions	ongoing	SB/MW



Activity Matrix 2008 2008

Activity	Responsible	Status	Content	Jan-Feb	March-April	May-June	July-August	Sept-Oct	Nov-Dec
<b>Output I – Outreach and Advocacy</b>									
Advocacy plan	CL/SB	ongoing		Concept development		implementation	implementation	implementation	implementation
Communications Strategy (interviews, articles, policy messages)	SB/DG		Revision of the communication strategy and implementation						
Coordination of Platform participation at international conferences and meetings	SB/AH		compile list of conferences and FPs participation; integrate the data in Platform calendar and as wiki on web page to be interactive	Int Forum on CSO in Ottawa				Accra HLF 3	
Organisation of international events and BBLs	SB/AH		Develop a timeline for BBLs in 2008 Foreseen BBLs: Washington based orgs, OECD/DAC, ADB, African Union Commission		BBL	BBL	BBL	Annual Meeting, BBL	Side event at European Development Days
Support for chairs to approach key stakeholders	SB		Pre-identified targets: China, Australia, AfDB, Japan, Foundations: Rockefeller (AGRA), Clinton, Gates						
Platform support to WDR 2008 operationalisation	DG								
CSOs initiative	CL		CIDA/CSO study; post-Ottawa activities towards Accra	Draft an action plan on the way to Accra/CSO; Int Forum on CSO in Ottawa	Post Ottawa Workshop; Follow-up ( info materials, messages)			Accra HLF 3	
<b>Shared learning and Innovation</b>									
Joint policy briefs	CL		Publish 6-9 Policy briefs	agree on the new topics					
Refinement of Platform website	CL	ongoing	further technical development and content update						
Dissemination of Platform lessons-learned	CL			Concept development					regional workshop in Africa
Platform studies	CL/SB/AH								
Video learning events among partner countries			exchange of experiences via video on demand presentation of study findings and selected topics via video		2				



Activity	Responsible	Status	Content	Jan-Feb	March-April	May-June	July-August	Sept-Oct	Nov-Dec
<b>Aid effectiveness</b>									
Refine principles against PD indicators	SB				adjust principles against Paris outcomes; map joint principles against PD indicators	refine joint principles for ARD and get final approve for next steps			Dissemination
"Harvesting Experiences"	SB/CL		Harvesting of Platform experiences and lessons learned	Concept development	Harvesting in Nicaragua/hiring international consultant				
Collaboration international and regional initiatives	All		Potential targets: OECD-DAC DCF, ECOSOC, EIARD, DoL, One UN						
Cambodia phase out	DG								
Country requests for support towards greater H&A	DG		Attending specific country requests for technical support	Receipt of Niger request/Rwanda video conference					
<b>Enhanced donor coordination Africa</b>									
NEPAD/Africa Forum	YZ		Lforging alliances with NEPAD for the AF		NEPAD meeting			AF Accra	
Communication, Information exchange and data gathering	YZ	ongoing	website updates, telcos, VCs, DP contact data in Africa						
Inventorize DPs support to CAADP	YZ				Information collection and analysis	compilation and report			
Oversee collection of information DPs support to agriculture in Africa	YZ		with CTA		ToR for consultancy	Info collection			
CAADP PP preparations	YZ		logistics, content, participation		3rd CAADP PP			4th CAADP PP	
<b>Governance and Management</b>									
Board Meeting	SB				Board strategic planning WS (log-frame)			Board Meeting (back to back annual meeting)	
SC video conferences	SB/AH		every month						
General assembly	SB/AH		Platform Annual Meeting						
Membership development	SB	ongoing	New members/associate to full members		letter to member management: verification of membership status	approach to non-members			
Progress report 2007	SB/AH/TN		Annual Report		Publication				
Independent Evaluation	SB			Inception phase/Feb 27: Draft Inception Report	Evaluation workshop	June: Final Report and findings			
Member contracts and contributions	SB/MW	ongoing							



### Annex 1. Global Donor Platform for Rural Development – Indicative Secretariat Work Plan for CAADP, 2008

Description	Jan-Feb 08			Mar-April 08			May-June 07			July/Aug 08			Sep-Oct 08			Nov-Dec 08		
<b>Output I – Outreach and Advocacy</b>																		
Assist in forging links between GDPRD, CAADP & ‘Africa Forum’ (AF).	<b>Planning support to AF workshop organisers.</b>			<b>Engagement with AF organisers and NEPAD/Ag Unit on broadening AF appeal to NEPAD and GDPRD.</b>									<b>AF Workshop in Addis</b>					
Provide information to selected DPs on Platform engagement in CAADP with the view to enlisting greater support to the CAADP process. [with NEPAD & DP reps)							<b>4 DP HQs (Indicative list: France, Canada, Japan, and China)</b>											
Establish communication lines with AGRA, APF and similar other global initiatives & networks on African agriculture with a view to strengthening Platform’s engagement with them.																		



<b>Output II – Shared Learning</b>	<b>Jan-Feb 08</b>				<b>Mar-April 08</b>				<b>May-June 07</b>				<b>July/Aug 08</b>				<b>Sep-Oct 08</b>				<b>Nov-Dec 08</b>							
Update Platform CAADP contacts at DP HQ & national levels.	<b>Donors</b>				<b>National level</b>																<b>Donors</b>				<b>National level</b>			
Update CAADP/GDPRD website on a regular basis and establish links with NEPAD's CAADP website for CAADP events.																												
Track progress of CAADP work plan implementation (NEPAD/RECs) and the commitments of DPs in supporting CAADP.																												
Organise & moderate fortnightly audio conferences with CAADP HQ focal persons. (Involve NEPAD on a monthly basis).																												
In collaboration with NEPAD Sec., inventorize DPs support to CAADP at continental & regional levels and avail report to all partners.					<b>Information collection and analysis</b>				Compilation & report sharing																			
In collaboration with NEPAD Sec., oversee the collection of baseline information (2007) on donors support to agriculture in individual African countries and share results to all partners.									<b>Draft consultancy ToR</b>	<b>Oversee info collection</b>																		
In collaboration with NEPAD Sec., organise/coordinate Africa-wide workshop on CAADP & aid effectiveness issues in agriculture.									<b>Concept Note drafted &amp; circulated</b>									<b>Logistical details finalised</b>					<b>Wohop to coincide with 4<sup>th</sup> PP meeting</b>					



<b>Output III – Aid Effectiveness</b>	<b>Jan-Feb 08</b>				<b>Mar-April 08</b>				<b>May-June 07</b>				<b>July/Aug 08</b>				<b>Sep-Oct 08</b>				<b>Nov-Dec 08</b>			
Facilitate coordinated DP representation & involvement in CRT conferences.																								
Coordinate enrichment of CAADP draft M & E indicators (focus on H & A issues).																								
Coordinate DP inputs for finalising ToR for CAADP PP.																								
Provide planning & organisational assistance to African partners in the convening of CAADP PP meetings.	<b>Third CAADP PP</b>												<b>Fourth CAADP PP</b>											
Coordinate paper presentations on DP's/GDPRD support to CAADP in PP meetings.			<b>Third CAADP PP</b>										<b>Fourth CAADP PP</b>											



## Annex 2: Matrix Key advocacy

Key target group/person	Vehicle	Responsible	By when
<b>Donors, non-members</b>			
AfDB	Info-Pack, delegation	Secretariat	
AGRA		MD	
China	OECD/DAC POVNET meeting	Secretariat/FPs	
Japan	TICAD meeting, Japan, March 26-28		
<b>Member agencies</b>			
All: confirmation of membership status	Official letter, Info pack	Chair/Secretariat	Apr 08
BBLs:			
OECD			
Washington DC			
Germany			
<b>Others</b>			
Research Networks			
EIARD			
CTA			
Kathy Sierra (WB)		NO	
M. Konaré (AU President)			
P. Pingali/Roy Steiner (Gates Foundation)		Secretariat	
Suresh Kumar (Clinton Foundation)		Secretariat	
Jan Cedergen (OECD)		Secretariat	
EU Chairs			
<b>Theme: Agriculture on the Agenda</b>			
G8 Chairs			
EEDs Strassbourg			
Accra HLF III			