



**11th Steering Committee Meeting of the
Global Donor Platform for Rural Development**
Via Video Conference, January 18, 2007

Minutes

Participants:

Mushtaq Ahmed (CIDA), Sonja Bartelt (Platform Secretariat), Marc Debois (EC), Jim Harvey (DFID), Christian Henckes (WB), Christoph Kohlmeyer (BMZ), Michael Wales (FAO).

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Agenda:

1. Presentation and discussion Platform Annual Plan 2007 (Annex 1: page 4 and 5)
2. Proposal EC Berlin Rural Forum 2007 (Annex 2)

Welcome and Miscellaneous

Topic 1: Presentation of and discussion about Platform Annual Plan 2007

SB introduces the outlook and priorities for this year, which is to merge the knowledge which the Platform has gained and make the links between all pillars to piece together a clearer picture of what works in the new instruments of H&A in the RD sector. Another important area will be to strengthen Platforms FP's role as advocates for the Platform.

Presentation of Action plan 2007:

1. Outreach:

- i) *Participation at international conferences:* As in previous years, the Secretariat will be in contact with the Platform's FPs to screen international conferences and advise whether a Platform FP is attending and whether it might be worth activating a Platform contact in a side-event or similar. SB clarifies that the secretariat is still screening and that events listed in the sheet are also for the website calendar.
- ii) *Outreach in member organisations:* Continuing this service to its members, the Secretariat arranges for visits in members organisations in order to raise knowledge and profile of the Platform in the institutions and thereby support the work of the FP in advocating for the aims of the Platform.
- iii) *WDR support, Website development and communications strategy:* ongoing activities which will be developed further throughout the year. WDR support: proposal for financing of regional consultations for approval. Follow up by AS and MW.
- iv) *Developing and exploring strategic partnerships:* as last year, Platform members and Secretariat will continue to explore strategic partnerships which complement the work of the Platform as with the private and the philanthropic sector. It will also actively work to widen its membership to important institutions and players. Platform will firstly concentrate on winning AfDB as member.



2. Shared learning:

- i) The work on the *PRSP study and the analysis on the analysis of Indicators* is on-going will be communicated to its members;
- ii) *JDRC*: the Platform will actively seek to further develop the use of the JDRC as basis for further strategy development in its member institutions.
- iii) *Knowledge Mgmt on Hot topics*: Secretariat will follow the work on the hot topics and its call for opinion leaders and develop briefs and information on the topics with thorough analysis and task groups (tbc.).

3. Aid effectiveness:

- i) *Work in its pilot countries*: In **Tanzania**, the Platform will visit the country with the first joint donor implementation review mission of ASDP in March. The group will comprise of one member of the SC, one FP and one member of Secretariat. Work in **Burkina Faso** is on hold and will be continued in the first half of 2007. The work in **Nicaragua** is on-going, followed in February with a Platform mission to join a transition workshop of PRORURAL. The Platform IF in **Cambodia** will travel to the country in March for the signing of the Code of Conduct and the start of the Land Sector Strategy Assessment.
- ii) *SWAp study*: The Secretariat has re-engaged with the FSSP in Vietnam (Vietnam declined its support to the SWAp study in summer last year) and will continue talks with ODI to comment on the preliminary study findings as presented in Washington to the Platform GM.
- iii) *Lessons learned and how-to H&A Manual*: Throughout the year, the Secretariat will work on distilling the lessons learned to be brought to the Management of the HQs inform policy decision makers on insights of the work in aid effectiveness in the RD sector.
- iv) *Intensifying collaboration with regional networks*: ongoing activity to disseminate knowledge from its pilot countries in the regions.

4. CAADP support:

Platform will continue its commitment to support the CAADP implementation with selected activities (Data collection and dissemination, support to convene the CAADP PP and the CAADP implementation Platforms, actively manage and distribute the acquired knowledge). Scope and mandate of Platform has been distributed to CAADP Focal Points of the Platform for comments. Secretariat will establish ToRs, screen applicants to the RD Advisor post for suitable candidate to present short list to the SC.

5. Governance and Management:

- i) *SC meetings and VC*: ongoing. Secretariat will complement internal communication with short and thematic Telephone conferences.
- ii) *Amendment of Charter and Charter task force*: CH will activate the Charter task force (formed in Washington in December 06) by the end of January.
- iii) *Platform Annual meeting*: Suggested date by the end of the year to join the event with the selection of Platform Chairs and SC.
- iv) *Platform Business meeting*: Suggested for the EC Berlin Rural Forum in June as side event. Topic to be decided.
- v) *Platform external evaluation*: Secretariat will screen for possible external evaluators in conjunction with CKo and the World Bank IEG Group. Proposal with ToRs to be handed to SC in first Quarter of 2007.
- vi) *Staff recruitment*: Secretariat informs SC of need for staffing, develops ToRs to be agreed with by SC, announces vacancy and provides shortlist of suitable candidates to be interviewed to SC. Interview with RD Advisor by January 18, Secre-



Secretariat provides ToRs and shortlist for CAADP Task leader asap. Secretariat informs SC for need of Junior Professional Officer to Secretariat to support its activities. Secretariat will select and recruit JPO asap.

Topic 2: Second European Forum on Sustainable Rural development

CKo gives a short update on the content of the event, which will focus on sustainable growth and poverty reduction in Rural Africa, and how Europe can be a more effective partner. Platform SC decided to support the event under its pillar “advocacy”. The total budget for the event will be around €1 million, where the Platform will contribute through the EC/FAO Facility €350,000 as EU contribution. The financing of the event will be through bilateral contributions of EC member states. The importance of the event for RD in Europe has been stressed by SC members. The Platform is seen as good mechanism to include the views of the US-based colleagues as well.

The proposal had been changed and was only submitted for review to SC that day. The following points were made and will also be taken to the Steering Group meeting of the Forum held on January 19 in Berlin:

- it is clear that the event is a EC/German contribution to the G8 and EU presidency of Germany this year,
- However, Platform visibility should be raised. This will raise the profile of the event, and raises the profile of the Platform in the EU institutions;
- It should be clear why the Platform has agreed to support the event (Platform is not a financing facility) and where it will play a role on shaping the content: i.e. in raising the importance of aid effectiveness in the RD sector and contributing with insights from its work on SWAs and in-country work.

The work during the event on that topic could be taken to elaborate a briefing note or similar for the 3rd High Level meeting on H&A in Accra in 2008.

To Dos/Follow up:

Item	By when	lead
✿ Call for international events to be included in the Platform calendar to FPs	Asap	Secretariat
✿ Provide memo to SC on how to structure communication to AfDB to win as member	By February	Secretariat
✿ ToR of CAADP position and provision of shortlist with suitable candidates to SC	By end of January	Secretariat
✿ Activation of Charter Task force	By end of January	CH
✿ Proposal for Platform external evaluation to SC	First quarter 2007	Secretariat
✿ Selection of JPO to Secretariat	asap	Secretariat
✿ Ensuring Platform Inputs to European Rural Forum	January 19	MD, CKo to Forum SG
!!!Next SC meeting via VC to be confirmed for the week of February 19-23!!!		

GLOBAL DONOR PLATFORM FOR RURAL DEVELOPMENT



Platform Action Plan 2007

Activity	Responsible	Status	content	Jan-Feb	March-April	May-June	July-August	Sept-Oct	Nov-Dec
Outreach									
Participation at International conferences	Secretariat/SB	ongoing, call for events in 2007		January: Green Week Scientific Conference		June: Berlin Rural Forum. Participation and side-event / Eschborner Fachtag: Capacity Development		October: IFPRI: Vision 2020	Nov.: Neuchatel Initiative
Outreach in members organizations	Secretariat	screening of need for Platform presentation in member organisations	support our FPs, advocate for Platform objectives						
WDR support	Secretariat/AS	ongoing							
Website Development	Secretariat/DG	ongoing							
Communications strategy Developing strategic	Secretariat Secretariat/SB	ongoing ongoing	interviews, news						
Shared learning									
PRSP	Secretariat/IFAD	ongoing							
JDRC	Secretariat/RD Advisor	to be started	further developing use of JDRC in member organisations						
Study on Indicators Knowledge Mgmt to Hot topics	WB/SB Secretariat/RD	ongoing on hold	establish and lead task groups on hot topics, disseminate knowledge						
Aid effectiveness									
Tanzania	MH/Secretariat	re-initiated				Platform mission with first joint-donor implementation review mission of ASDP			
Burkina Faso	MH/Secretariat	on hold							
Nicaragua	MH/Secretariat	on-going			Platform mission to join transition workshop of PRORURAL				
Cambodia	MH/Secretariat	on-going				IF mission; Signing of TWGL Code of Conduct, Start of Land Sector Strategy Assessment			

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SWAp study	ODI/Secretariat	Tanzania, Mozambique completed		commentaries of preliminary findings to ODI/ re-engage with Vietnam	Final report for endorsement to SC
Lessons learned and 'how-to H&A in RD' manual	MH/Secretariat	to be started			PBA Tool Box online publication of 'how-to H&A in RD' manual
intensifying collaboration with regional networks	Secretariat/MH			The Hub (West Africa), RUTA	LENPA
CAADP support	Secretariat	ongoing			
Support to and participation at country-level CAADP implementation in "Implementation Platforms"		VC with main actors to establish work priorities 2nd week Feb		ASARECA meeting, Feb 25-28	Rwanda roundtable, March 8-9
Support to CAADP PP				contact NEPAD and APF Secretariat	
Data collection				establish format, announce to CAADP FPs	
Knowledge Mgt					
Governance and Management					
SC meetings and VCs	Secretariat			January 15, February: tbc	
Amendment of Charter/Charter task force	Secretariat/CH			activation of Task Force	
Platform Annual Meeting	Secretariat		Platform thematic topics, Election of Chairs and SC		
Platform Business Meeting			workshop on Platform topic		side event at Berlin Rural Forum
Platform external evaluation	Secretariat				
Staff recruitment	Secretariat/SC				
RD Advisor	Secretariat/SC	January 18			
CAADP Task leader	Secretariat/SC	asap			
JPO support to Secretariat	Secretariat	asap			